Schedule of Fees
Fringe Benefits Tax (FBT) Services
31 March 2026

Your investment with us, to ensure that your FBT obligations are fulfilled, will depend on the level of work required and options chosen by you.

Please note that we are committed to providing you with fixed fee up-front pricing. In the event that the quality of the source records provided to us is inadequate for us to process your FBT Return efficiently, an additional charge may be levied. This will only occur if you have been informed, as such, prior to us undertaking the additional work.

Part 1 - Where No Taxable Fringe Benefits Have Been Provided

Service Options	$ Fee (Excl. GST)
1. FBT Questionnaire is completed and returned with all "NO" responses	
You have self-assessed that you have not provided any Fringe Benefits to Employees, Directors or Associates during the year. We will confirm your self-assessment by email.	$ No Charge
2. Preparation and lodgment of a FBT Return with $Nil liability (Exempt Benefits Only)	
We will also prepare a FBT Return and lodge this on your behalf with the ATO. This informs the ATO that you have self-assessed you have no FBT liability.	$180
3. Preparation of Exempt Vehicle Declarations AND Preparation and Lodgment of your FBT Return	
We will provide you with Private Usage Declarations for your non-passenger vehicles which are required if you wish to take advantage of the FBT exemption. We will also prepare a FBT Return and lodge this on your behalf with the ATO. This informs the ATO that you have self-assessed you have provided FBT exempt benefits only.	$350

Part 2 – Where Fringe Benefits Have Been Provided

Service Options	$ Fee (Excl. GST)
1. Detailed Information Gathering	
You have completed the relevant FBT Schedules without VBD assistance.	$ No Charge
You require a telephone interview with a VBD FBT specialist (VBD specialist will ask questions and following that complete all FBT Schedules based on your responses).	From $150*
You provide access to your accounting software (Xero/MYOB/Quickbooks) for a VBD specialist to extract all data for you and complete the relevant FBT Schedules.	From $250*

Continued…..Part 2 – Where Fringe Benefits Have Been Provided

2. Calculation of Taxable Fringe Benefits / Employee Contributions, including Preparation and Lodgment of your FBT Return	
Attending to the processing of your FBT Schedules to be able to: • calculate the Taxable Value of the Fringe Benefits provided • Assess your Employee Contributions required (if any) to minimise FBT payable • Prepare all necessary Declarations • Prepare any accounting entries and GST adjustments • Prepare and lodge your FBT Return with the ATO The fee rendered depends on the type and number of benefits provide.	
Motor Vehicle Benefits - First vehicle - Subsequent vehicles (in the same business)	**$500** **$250 per vehicle**
Meal Entertainment Benefits (includes a review of your source records, advice in regard to minimising future exposure to FBT and available FBT exemptions)	**From $450***
All other types of Fringe Benefits (these are generally non-standard types of benefits, your FBT specialist will discuss and confirm a fee with you prior to commencing any work)	**$ P.O.A**

* Our Fixed Price Up Front fee standards cover the majority of all types of situations. However, from time-to-time clients have circumstances within their business (such as extremely complex FBT affairs, or perhaps extremely simple affairs for that matter) where our standard pricing may not result in a fair value, either for you or us. As such, we reserve the right to vary our pricing structure prior to undertaking any work. Any such variance will be discussed with you and agreed up front.